YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution Sri Guru Gobind Singh College of Commerce

- Name of the Head of the institution Dr. Jatinder Bir Singh

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 27321109

- Mobile no 9873241108

- Registered e-mail principaloffice@sggscc.du.ac.in

- Alternate e-mail

- Address University of Delhi, Opposite TV Tower, Pitampura

- City/Town Delhi

- State/UT Delhi

- Pin Code 110034

2.Institutional status

- Affiliated /Constituent Constituent

- Type of Institution Co-education

- Location Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **University of Delhi**

- Name of the IQAC Coordinator   **Dr. Sangeeta Dodrajka**

- Phone No.   **9811616232**

- Alternate phone No.   **27321109**

- Mobile   **9811616232**

- IQAC e-mail address   **iqac.sggscc@sggscc.ac.in**

- Alternate Email address

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.sggscc.ac.in/uploads/staticfiles/iqac/aqar%202019-20.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://sggscc.ac.in/academics/academiccalendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.02**	**2016**	**17/03/2016**	**16/03/2021**
Cycle 2	**A++**	**3.51**	**2022**	**24/05/2022**	**23/05/2027**

6.Date of Establishment of IQAC   **21/09/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   `25`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Webinars on "Stress Management", Intellectual Property Rights", "Cyber Security" and "Art of writing research paper: Literature Review Perspective" 2. Renovation of Seminar room, Conference room and Amphitheatre 3. Preparation of Self Study Report for NAAC peer team visit`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Prepare academic calendar	An academic calender was formed as per DU calender, giving datelines for Internal Assessment, practical exams, OBE,Departmental meetings, orientation for students, etc. All the webinars and society planner was launched too.
Encourage research	A number of FDP and workshops were organized to encourage research in the college. Faculty with publications in scopus indexed or web of science journal were awarded with research incentive award
Collection and tabulation ofdata and implementation ofdigitization of records	Digitization of PF Records, upgradation of student profile on smartprof application
Preparation for NAAC Cycle2	Self Study Report of the college for cycle 2 assessment prepared.

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Sri Guru Gobind Singh College of Commerce
• Name of the Head of the institution	Dr. Jatinder Bir Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	27321109
• Mobile no	9873241108
• Registered e-mail	principaloffice@sggscc.du.ac.in
• Alternate e-mail	
• Address	University of Delhi, Opposite TV Tower, Pitampura
• City/Town	Delhi
• State/UT	Delhi
• Pin Code	110034
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University of Delhi
• Name of the IQAC Coordinator	Dr. Sangeeta Dodrajka

• Phone No.	**9811616232**
• Alternate phone No.	**27321109**
• Mobile	**9811616232**
• IQAC e-mail address	**iqac.sggscc@sggscc.ac.in**
• Alternate Email address	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sggscc.ac.in/uploads/staticfiles/iqac/aqar%202019-20.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://sggscc.ac.in/academics/academiccalendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.02**	**2016**	**17/03/2016**	**16/03/2021**
Cycle 2	**A++**	**3.51**	**2022**	**24/05/2022**	**23/05/2027**

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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	**25**	

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Webinars on "Stress Management", Intellectual Property Rights", "Cyber Security" and "Art of writing research paper: Literature Review Perspective" 2. Renovation of Seminar room, Conference room and Amphitheatre 3. Preparation of Self Study Report for NAAC peer team visit

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

21-06-2023 11:19:42

Plan of Action	Achievements/Outcomes
Prepare academic calendar	**An academic calender was formed as per DU calender, giving datelines for Internal Assessment, practical exams, OBE,Departmental meetings, orientation for students, etc. All the webinars and society planner was launched too.**
Encourage research	**A number of FDP and workshops were organized to encourage research in the college. Faculty with publications in scopus indexed or web of science journal were awarded with research incentive award**
Collection and tabulation ofdata and implementation ofdigitization of records	**Digitization of PF Records, upgradation of student profile on smartprof application**
Preparation for NAAC Cycle2	**Self Study Report of the college for cycle 2 assessment prepared.**

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**22/04/2022**

15.Multidisciplinary / interdisciplinary

The college has different departments like, Computer Science, Hindi, English, Mathematics, Management, Economics, Commerce and Business, Punjabi,and Political Science, etc. They work in

interdisciplinary way as General Elective courses are floated by one department and they are chosen bystudents from other departments. In addition, the faculty recruited teaches in other departments too for their relevant subjects. The college offers many optional interdisciplinary papers in the CBCS syllabusviz. Investing in stock market, Insurance , Banking, Marketing, Project work and research Methodology, Gandhian Philosophy, Environmental Studies, etc in different programs. The college also runs many add-on certificate courses that are being studiedby students from across disciplines. The research cell of college has also funded many innovation projects that have faculty and students fromdifferent departments and promotes integration and linkage between departments.

16.Academic bank of credits (ABC):

As per Delhi University Guidelines, the college is fully digitized and working with University of Delhi for Academic bank of credits. The college hasrecord of results of previous years in digitized mode that can easily be transformed when Academic Bank of Credit is implemented.

17.Skill development:

The college offers many skill enhancement and development courses to our under-graduate students. The institution focuses on imparting add-on knowledgeto our students during their stay in college. The Centre for Professional Development has been created to accomplish this task by offering and planning short term courses for them so that they become more employable. The Entrepreneurship Cell trains them to become self employed by developing leadershipand managerial skills among them. Some of the soft skills development is done during the teaching of the courses, like English speaking, Analyticalthinking through case study method and projects. We are offering foreign languages like French, German, Japanese too. We do train our graduate studentsfor placements in reputed companies. The college organizes Internship offers for the students too.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college motto is "Universal Brotherhood". We focus on moral and ethical training of our students. The cultural value system is ingrained in ourcocurricular and extra curricular activities too. We have many clubs and societies which offer them a glimpse of foreign as well as our own culturalheritage. We teach students

Hindi and Punjabi as core subjects and literature is also taught during the course work. We organize competitions onrelevant topics, like debates, Essay writing, Poster making, Photography along with Guest lecture series to impart the cultural knowledge. The collegepublishes an annual college magazine, AMRIT, which included articles, short stories, poems and paintings of students and faculty in three languages,English, Hindi and Punjabi. The students can express their opinions on all contemporary and burning topics. The Mathematics department has beenorganizing many webinars on Indian Vedic system and Punjabi department does it
on Gurbani, etc. The college encourages its students to enroll for MOOCs on SWAYAM portal for Indian languages and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum taught by the college is as per the University of Delhi guidelines. All the programmes offered are based on outcome based education.The courses have specific methodology, analogy, evaluation system and lesson plans that are followed by the faculty . The main focus is on achievementof outcomes of each course. The applied side of every course is highlighted in the teaching and evaluation of the same through assignments, viva-voceexam, project work and power point presentations in the class by students. The outcome is appraised through the exams performance, the employment andhigher studies status of students. The institution also collects feedback from students for knowing about the success of outcome based education.

20.Distance education/online education:

Due to the pandemic, regular online classes are held for each course by the college. However, the college plans to offer distance learning programmesalso if Delhi University and UGC gives permission for the same. The college is well equipped to handle distance mode instructions.

Extended Profile

1.Programme

1.1   **213**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **1929**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **268**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **635**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **79**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **76**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**213**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<u>View File</u>

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Institutional Data in Prescribed Format	<u>View File</u>

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File Description	Documents
Data Template	<u>View File</u>

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File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1	**79**
Number of full time teachers during the year	

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of sanctioned posts during the year	**76**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**59**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**265.93**
4.3 Total number of computers on campus for academic purposes	**720**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

SGGSCC being the constituent college of University of Delhi strictly adheres to the curriculum developed by the University. For effective curriculum delivery and providing holistic experience to the students, the College identifies resources, develops plans & processes under the aegis of IQAC,instituted Staff Council Committees & Students' Societies.For incoming students, all the information is shared through prospectus and uploaded on the college website. Timetables indicating lectures, tutorials, and mentoring sessions are prepared and shared with teachers as well as students well in advance ensuring transparency. To ensure effective communication, the information and notices regarding timetable, attendance records, internal assessment, college events, placement updates, etc. is shared through real time mobile app "SmartProf".Beyond the curriculum, the College, through its Centre for Professional Development, introduces various Add-on Courses in various fields and certificate course in various languages.The College continuously

upgrades its infrastructure and currently, has a fully wifi-enabled campus with state-of-the-art Amphitheatre, Seminar Rooms, Conference Rooms, Computer Labs, ICT enabled Classrooms. The curriculum delivery remained uninterrupted even during lockdown under COVID-19 pandemic as the College successfully shifted to "Online Mode '' of teaching and assessment. To refine the documentation policies, most of the communication is now channelized digitally.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College strictly follows the academic calendar issued by University of Delhi for scheduling commencement & dispersal of classes, mid-semester break, preparatory leave, theory & practical examination dates. SGGSCC strictly complies with the university guidelines for the conduct of CIE. As per the guidelines, CIE has a weightage of 25% of maximum marks in each subject. It includes 5% marks based on attendance record and 20% based on performance in the internal assessment. This weightage is communicated to the students right from the day of admission, specifically being the part of Prospectus and Orientation Programme. Internal assessment rules are also uploaded on the website and repeatedly informed in the classes as well shared through SmartProf notifications. Students can check their IA marks as these are uploaded by their teachers through SmartProf App. They can also fill up a grievance form in case of any discrepancy which is effectively resolved by the IA Committee. Even during an unprecedented situation under COVID-19 pandemic, the college successfully complied with revised university calendar and CIE guidelines.To make this process smooth and quick, the grievances with respect to the internal assessment were invited through ia@sggscc.ac.in and also supported by helpdesk@sggscc.ac.in.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template)	<u>View File</u>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1166

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Core courses along with the AECC, SEC, and DSE courses in various programmes instil a positive orientation towards Professional Ethics, Gender,Human Values, Environment and Sustainability in students through the respective curriculums. Workshops, seminars, projects, street plays, debates,awareness drives, blood donation camps, plantation drives, campaigns, add-on courses, and numerous outreach programmes are organised in this direction.Teachers use projects and case studies to help students learn how to interact with other people and institutions in a business setting . The college's Training & Placement Cell specifically organises numerous workshops on professional ethics.To address the issues pertaining to gender equality, women's safety and rights, the prevention of sexual harassment, inclusion and diversity, counselling services, awareness initiatives and workshops, and add-on courses on legal awareness are regularly conducted .Students are given the eco-

friendly perspective on the issue of a sustainable future via the Environmental Studies courses and the activities of the Environmental Club, Ecosperity. Case studies, class presentations, field trips, workshops, film documentaries, and special lectures are some of the methods that can be used to foster critical thinking about the procedures and legal measures that should be taken to create a sustainable environment.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

54

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

803

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.sggscc.ac.in/iqac/feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.sggscc.ac.in/iqac/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

655

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

275

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College places significant emphasis on assessing students' learning levels, which aids in providing constructive feedback regarding the achievement of learning objectives. To design teaching-learning pedagogies geared towards meeting the requirements of diverse students, summative and formative assessment techniques are applied. The College encourages advanced students by recognising their achievements at the College and University levels through felicitations in the Commencement Ceremony and in the form of scholarships, certificates, and awards presented at significant events such as the Annual Day. In addition, they are elevated to various academic societies for leadership and talent demonstration. Additionally, hands-on workshops, case-study based problem-solving techniques, and add-on courses serve to engage advanced students.

Further, through end-of-semester remedial classes, all subject instructors conduct additional tutorials for slow-learners. The purpose of these sessions is to assist and direct slow-learners in effectively addressing subject-specific problem areas. These sessions aid in confidence building and provide subject-specific practise and refinement opportunities. Simple references, online

learning material and videos are provided as supplementary materials to the required readings. To ensure that the medium of instruction does not impede comprehension, technical subjects are also discussed in both languages- English and Hindi.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1929	79

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Excellence in theteaching-learning process is ensuredby employing several novel approaches. Students are encouraged to engage in project-based learning through independent or faculty-led endeavours. The Centre of Excellence, SGGSCC funds collaborative research initiatives between faculty and students.

Academic papers and presentations in the classroom facilitate experiential learning. Annual publications, such as newsletters and periodicals, provide students with a forumto demonstrate their creativity. Students also getopportunitiesto present papers and interact with experts, alumni mentors, and renowned dignitaries through conferences, seminars, webinars, and interactive sessions. Practical workshops aid students in applying their academic knowledge.

To give our students a competitive edge, the Centre for Professional Development routinely offers courses such as Advanced MS Excel, Python, and Financial Modelling, among others. Case-study-based instruction is utilised, and case studies are made accessible via Smartprof. Internships and

mentoring sessions are facilitated. Educational field excursions supplement classroom instruction and amplify students' awareness. Extension-outreach-activities conducted by student organisations (e.g., NSS, Rotaract Club, and Enactus) foster a sense of empathy and promote social entrepreneurship. Nationwide, participation in extracurricular activities is encouraged and rewarded.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Blended learning provides a student-centered environment. The faculty has access to and utilises a variety of softwares, including Tally, R, Python, SPSS, STATA, Microsoft Office, TORA, and Capital Line, as well as open courseware from MIT, Coursera, and MOOCs. Students are directed to access the ILLL, E-PG Paathshala, and Swayam platforms' e-lectures. The University of Delhi subscribes to electronic resources that are accessible via Wi-Fi in the library and computer centre. The college subscribes to Google Suite and utilises Google-Classrooms and Google-Meet, so that teaching and learning can continue uninterrupted. Through Zoom and Cisco-Webex, webinars and FDPs are also conducted online. The College has adopted a customised application called SmartProf to disseminate information and education to its students. Regular workshops and FDPs are organised to aid in professional development of the faculty. A significant number of faculty members have contributed to the development of e-content accessible on multiple platforms, including ILLL, E-PG Paathshala, and Swayam.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

37

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1419

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is crucial to evaluation. According to University of Delhi stipulations, each paper must include an internal assessment component. Internal assessments are worth 25 points in 100-point papers. Attendance earns 5 of 25 points. Students receive 5 points for attending atleast 85 percent of lectures and no points for attending less than 67 percent.

For the remaining 20 marks, the understanding of learners is assessed per semester using methods like tests, presentations, MCQ's, group discussions, and projects. The college holds an obligatory mid-semester test with a predetermined schedule and common question papers for all academic sections, following a seating arrangement and timetable.

To implement evaluation policies, the college hasan Internal AssessmentCommittee. This committee oversees attendance and internal evaluation. They notify students and parents and schedule internal tests. The committee administers exams with

the help of the Examination Committee. The Committee is also responsible for settling attendance and internal assessment complaints.

The college uses a customised app calledSmartprof to input and show real-time internal evaluation records. College-issued email addresses allow students and faculty to access the application. Smartprof provides daily attendance, the mid-semester exam schedule, internal marks in various subjects, clearance notices, and admission cards.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The College has an Internal Assessment Committee entrusted with addressing internal assessment-related grievances. We additionally use an app calledSmartProf through which all information is transmitted to the students. The application provides access to internal assessment records in real-time to the faculty and students via college-domain based email addresses.Students can see their internal assessment grades as soon as they are uploaded onto the SmartProf app by the faculty. Grievances can effectively be communicated facilitating dialogic interaction.

If any grievances remain unresolved, students may move on to the second phase, where the Internal Assessment Committee examines the matter in depth. Students may also submit complaints via email to ia@sggscc.ac.in or helpdesk@sggscc.ac.in.Regular instructions and notifications are sent via Smartprof app, and all questions are answered within 48 hours.

Each student verifies their Internal Assessment report prior to uploading the final grades to the university's portal, ensuring the accuracy of the grades sent to the university.

Additionally, the Internal Assessment Committee efficiently resolves attendance-related complaints. Through the SmartProf application, students can view their daily attendance records and quickly access their report of lectures attended for each

subject.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college is a constituent of the University of Delhi and follows the syllabus prescribed for different courses by their respective departments:

- **At the beginning of the semester during the Orientation program detailed syllabus presentations for all courses including brief details of papers to be studied, classes and tutorials, etc. are provided to the students.**
- **The teachers of all courses attend the paper meetings for deciding the detailed reading list held before every semester in their respective departments for their subjects.**
- **The students are updated with the latest reading lists and the reading bundles are also made available within the college premises.**
- **Ample copies of the new books/reading material are made available in the library for students and teachers reference.**
- **Any new information pertaining to course/subject is regularly on the Smartprof application.**
- **Program and course outcomes are shared with students for the purposes of transparency and expectation setting. Doing so makes the benchmarks for learning explicit and helps students make connections across different elements within the course.**
- **Lesson plans, Learning outcomes, past year question papers along with relevant case studies and practice exercises for all course papers, are uploaded on college website by respective teachers for students reference.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

We have adopted a "learner-centric approach" and evaluate the academic performance, skill development, and employment preparedness of our students. As an affiliate collegeof the University of Delhi, students' academic performance is evaluated by 75% of total marks on semester-ending University Examinations and 25% on college-level internal assessment, which includes homework, quizzes, presentations, and exams.

Our students have excelled academically at the university level, as evidenced by their top rankings, perfect CGPAs, merit admissions to foreign and Indian universities for higher education, and acquisition of the highest degrees, such as PhDs.

The student's talent development is measured by their college performance. Further, add-on courses in the fields of taxation, accounting, capital markets, and data analysis, as well as certificate courses in Advanced Excel, Data Science utilising R and Python, and internships with a variety of well-established businesses and government agencies also add to their industry preparedness.

Participation in innovative initiatives, as well as presentation and publication of research papers, help in buildingresearch aptitude of students.In addition to being selected for Civil andDefence Services, our studentshave found lucrative employment in a variety of disciplines-Chartered Accountants, Company Secretaries, Actuaries, University Professors, and Data Analysts.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

630

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.sggscc.ac.in/uploads/staticfiles/about/annualreport/ANNUAL%20REPORT%202020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sggscc.ac.in/iqac/feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Prof. Jaswant Singh Phull Centre for Religious Studies, a part

of our college library was established in 2005 to enlighten young minds with therich Sikh heritage and philosophy. To promote research, faculty development programmes, workshops, training sessions, and hands-on training programmes are organized for students andfaculty with competent resource persons from within and outside the country. Journal of Business Thought, an annual publication of the college provides a platform that encourages research scholars and academicians to sharecontemporary thoughts in related fields of business and economics. The Journal is double-blind peer-reviewed and indexed in UGC CARE List Group I. 'Centre for Excellence' of the college facilitates research and brings together faculty and students from different disciplines to undertakeinnovative projects. 'Centre for Professional Development' organises professional training workshops to enhance the knowledge, employabilityquotients, and build research orientation. To encourage good quality research work, faculty members publishing manuscripts in any Scopus listed journal, are awarded with Rs. 10,000 perarticle, up to a maximum of two articles, per academic session. The teachers teaming with college students apply for Research Grants funded by college for any project, thoroughly evaluated by a panel ofcompetent authorities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sggscc.ac.in/research/achievements

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SGGSCC recognises its responsibility and contributes to the development of society at large. The NSS society organised various activities such as Fit India Movement, mental health webinar, cleanliness drive, vigilance awareness, orphanage visit, voters day , republic day, among many others. The Ecosperity club organized Naturoli: herbal gulaal making. The Virtuoso society conducted a Mandala workshop to enhance earning capablities. The IQAC in collaboration with Centre for Professional Development conducted a session on psychiatric sanity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1616

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

145

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SGGSCC is equipped with ample state-of-the-art infrastructure for teaching-learning activities that is broadly classified into five interconnected blocks. Block A has four floors, each floor has 7 class-rooms and two tutorial-rooms. Block B is four-floored, three rooms and three office spaces on three floors and ground floor has a staff room and a computer lab. The second and third floors have offices for Non-collegiate and IGNOU students. Block C has administrative and accounts offices on the ground floor and two computer labs and COE/CPD offices on the first floor. The second floor has three halls for practicing academic and cultural activities and one designated for special lecture-series. Block D is three-floored, with 3 big rooms and one small room on each floor. The ground floor has PGDIM and DBJCC class-rooms and its administrative office and the smaller room is placement office. The other two floors has BBE and BMS classe-rooms. All class-rooms are well-equipped and are fully air-conditioned.

Block E has a Principal's office, sports room, and canteen on the ground floor. The first floor has three fully air-conditioned, and Wi-Fi enabled multi-purpose halls. A multi-

floored and fully air-conditioned library, with a few computers placed for teachers is our pride.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

SGGSCC is equipped with modern infrastructure to hold cultural, sports, games and training events. We have a cricket ground, equipped with national standards flood-lights and scoreboard. A basketball court, with standard dimensions of national standards, was added in 2002. Additionally, the college has two lawn-tennis clay courts of international standards for single and for doubles matches, a volleyball court, a football ground, two table-tennis tables and a chess table. Our indoor shooting range is of international standards (with 8 manual lanes) and also has a 10-meter Air Rifle and Pistol Range. A fully air-conditioned well-equipped auditorium is the nerve centre for all cultural activities of our college. With a seating capacity of 500, it's equipped with advanced sound and lighting systems. Recently, an Open Amphitheatre has been added for practice and organising street plays, displaying art exhibitions and other students' talents. The college has a well-equipped ultra-modern Gymnasium named after Sahibzada Jujhar Singh. The college has Yoga and Meditation rooms, a students' union room and a girls' common room. The college has tastefully designed Gurudwara Sahib, for spiritual congregations. Two Activity Halls and two lawns are allocated for students' cultural activities and practice sessions by dance, drama and gatka societies.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

59

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

318.58

File Description	Documents
Upload any additional information	[View File]
Upload audited utilization statements	[View File]
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File]

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is well-stocked, well-equipped, centrally air-conditioned and equipped with user-friendly system software NETTLIB for providing efficient services. NETLIB, installed in the year 2001, is fully automated library system. It uses .NET and SQL Server. The current version of NETLIB is 3.03. KOHA software, installed in 2018, is currently being used for RFID Library Management System. Version of KOHA is 19.05.03.000(5.02.2001).

Our Library is installingRFID (Radio Frequency Identification) based Library Management System. It is the best library automation system used across the world. It is very effective way of managing library resources. It allows the identification

of a large number of tagged objects like books, using radio waves thus enabling self-check-in/out of books. This not only increases efficiency but also helps in theft detection.

The entire library collection can also be searched through web OPAC. The link for the search is http://sggscclibrary.saraswatilib.com. The OPAC link can be accessed from the college website also - www.sggscc.com/library. The documents/books can be searched by author, title, subject etc. Access to this facility is through authenticated user ID and password.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.87

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15.4

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A dedicated access 100 Mbps optical fiber linking to university's Wide Area Network (WAN), College Local Area Network (LAN), Local Resource Sharing Services, LibrarySystem and Internet Services is available. The network is maintained by M/s RailTel Corporation of India. Parallel internet facilities by Jio Fibre, MTNL & Exitel are also available. Notices pertaining to activities, seminars, and events, tender calls are regularly posted on college website. It links to e-Library management services, payment gateway for events, and student document requests. SmartProf is used for attendance and assessment process through web and mobile app. It includes timetables, recording and compiling daily attendance and internal assessment, student profile, faculty profile, faculty-student-staff ID Cards, fee payment, file sharing platform, and real-time notice delivery system. Newly admitted students are enrolled to Google Workspace services. Library uses NETLIB and JAWS software for differently-abled students. Biometric machines for attendance are installed. The College has Computax software for TDS calculation and online submission. Other softwares include Tally, Python, Java, C++, MSSQL, Linux (Ubuntu), Masm, CPUSim, Android, Tora, KOHA and QUICK-HEAL.

Four fully equipped Computer Labs have latest Intel i3 and i7 based computers. RFID-based Library Management System is used for issue and return of books.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sggscc.ac.in/uploads/naac-docs/4.3.1.pdf

4.3.2 - Number of Computers

720

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

265.93

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has dedicated teams/committees for different activities, constituted in the Staff-Council, an official body, with Principal as Chairperson. A fool-proof system is followed for new purchases, adhering to stringent purchase norms in consonance with General Financial Rules laid down by GOI. For high-valued purchases, orders are placed through Government e-marketplace (GEM). For others, tenders are invited from listed and approved vendors, opened by the Purchase Committee, and two-bid system is adopted. For maintaining the equipment, electronics and machinery, AMCs are entered with approved vendors. Two caretakers along with teams of electricians, carpenters and plumbers work regularly for maintaining college infrastructure. For specialized repairs, authorized outsource agencies are contacted. The contract for overall housekeeping is with approved agencies, presently NEXGEN. NETLIB library software is used in library which is maintained by Saraswati Enterprises. The maintenance of computer labs, servers for Windows-NT and Linux multi-user systems is entrusted with approved vendors. Sports Infrastructure is maintained as part of the overall infrastructure. Auditorium's maintenance is with housekeeping team along with entrusted electrician and caretaker. Girls' hostel is run on self-sustained basis. A duly constituted committee and AMC contract maintains Gymnasium. The gardens, canteen and Photocopy Centre are looked after by assigned committees.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.sggscc.ac.in/uploads/naac-docs/4.3.1.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

190

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	**A. All of the above**

hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

476

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

476

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

237

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

324

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

82

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

93

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Sri Guru Gobind Singh College of Commerce provides students with numerous chances for overall growth. Students holds

membership in management and administration by joining organizing teams that are in charge of overseeing a variety of events held throughout the year. The group of students that represents the interests of all college students, the Students' Council, comes first. The Student Council members help with a variety of administrative tasks, including hosting workshops, seminars, annual cultural fest, etc., and helping with the admissions process. The IQAC team of students, helps in administration, decision-making, and the creation of new systems for both students and the institution. Both the placement cell and the alumni cell helps in providingall of the GGS student fraternity with job and internshipopportunities for professional advancement.

There are more than 40 societies that have a set structure and operating method. The allocated society convenors supervise the management of the societies. The students are given the chance to plan the activities, which aids in the development of their planning and management abilities. These clubs encompass every aspect of holistic development, including social quotient, entrepreneurship, theatre, culture, art, literature, exposure to other cultures, debating, athletics, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association aims to promote a unanimous feeling of connect and camaraderie among college students and GGSites. The association has been in its place since 2008 and boasts itself of more than 4000 members. Distinguished alumni act as key resource persons forcollege seminars, conferences and other important events. "Alumni of the Year" award is presented to alumni on the college annual day. The college has purchased new software to create larger data base of Alumni and engage them more in college activities. It also has an Alumni connect where alumni can create their profile and connect with their batch mates and the Institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**B. 4 Lakhs - 5Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the institution is to provide a humanistic, holistic and liberal learning environment. The institution, named after the tenth Guru of the Sikhs, follows the teachings of Sikhism and is guided by the motto "Behold All Human race as One".

The management of the institution is highly committed and dedicated to the service of catering to the contemporary requirements of higher education by giving sufficient autonomy to the Principal for smooth functioning of the institution. Students, being the main stakeholders,many curricular and cocurricular activities are conducted for the overall development of their personality. To help vulnerable and differently abled students, the college provides them fee concessions and issues laptops and scholarships.

The institution creates a liberal and friendly environment amongst faculty and students to ensure the development of world-class quality and value based education, promotes research based learning, removes barriers to interdisciplinary education and uses technology creatively to establish a multilevel support system to boost and nurture industry-academia conglomeration.

The college has adopted five villages, under the Government of India Unnat Bharat Abhiyan Scheme. The college addresses the human resource development needs of the nation by maintaining high quality teaching and learning processes and research.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/about/collegeprofile
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution attributes its vital functions through various administrative and academic bodies. Different committees are constituted by the staff council secretary of the college that devise and implement measures.The institution promotes a culture

of decentralization and participative

management.

Case Study of 'NAAC Visit':A National Assessment and Accreditation Council (NAAC) Peer Team visited our institution on 25-27 February 2016 for the first cycle of NAAC assessment.

Some of the activities carried out during the two-day visit were – presentations by the Head of the Institution, IQAC, Departments and Committees, inspection of College facilities and sites, interaction with Principal, IQAC, HoDs, teachers, non-teaching Staff, DGC Students Council, Alumni Association, and parents. The team visited various departments, Computer Laband library, auditorium, seminar and conference halls, gymnasium, canteen, sports facilities, various classrooms of the college and took stock of different student support services and facilities. Student's academic,professional societies also showcased their achievements of the last five years. During the exit meeting, the Chairperson of the Peer Team shared some key observations and appreciated all the stakeholders. The meeting ended with a vote of thanks by the IQAC Coordinator.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/iqac/objectivesfunctions
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A thorough strategic plan that serves as the college's road map for becoming a highly regarded institution around the world has been developed.

- Improving infrastructure by adding a girl's hostel, a rainwater collection system, solar panels, faculty cubbies, and renovating the labs, auditorium, and library to create a stimulating atmosphere for intellectual development.

- Modernization and growth of professional courses due to affirmative action and pedagogical reforms that have resulted in extensive ICTtools integration, such as SmartProf, EMIS, and Google suite's "sggscc" domain.

In order to accomplish the college's long-term strategic goals, two major research centres were established.

1. Centre for Professional Development: Through structured learning routes, such as adding on-demand courses, conducting training sessions and workshops, hosting special lectures, etc., the Centre seeks to instil competence and fulfil students' career objectives.

2. BSE-Centre of Excellence: Applied research is becoming more and more important. To analyse data and apply it for policymaking in relation to BSE, it takes knowledge of complex software and advanced statistical techniques.

Providing Rs. 10,000 per article, up to two articles, to faculty members whose manuscripts appear in any Scopus listed/Web of Sciences journal.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The XVIII ordinance of the University of Delhi defines the internal organisational structure of the College.

Decisions regarding administration, finances, faculty, and infrastructure are made by the governing body. It has 15 members, of which 10 are from the DSGMC, two are university representatives, and two are members of the teaching staff. Vice-

Principal is also appointed by the Governing Body with the prior consent of the University. The IQAC serves as the Institution's focal entity for coordinating initiatives pertaining to quality. To help students become professionally qualified and industry-ready, the Centre for Professional Development and BSE-SGGSCC Centre for Excellence strive to give them cutting-edge resources.

An administrative officer who comes before the administrative department works with the institution to manage tasks like conducting exams and granting degrees.

The Bursar serves as the department head for the accounts division. The librarian provides readers with consulting services in addition to categorising and managing library resources. The Warden is in charge of upholding discipline as well as the wellbeing of the students living in the residence halls.

The institution's participative management is supported by the organisational structure and the participation of all stakeholders in the decision-making process.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.sggscc.ac.in/administration/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College provides various welfare measures like:

Leave benefits as per rules of University of Delhi:

- **Both teaching and non-teaching staff are provided with 8 days of casual leave plus 2 RH.**

- **Half-pay leave can be availed by the permanent teaching and non-teaching.**

- **Duty leaves of maximum 30 days to the teaching staff and the non-Teaching staff.**

- **Maternity Leave of 180 days and Paternity Leave of 15 days.**

- **Study leave of up to 3 years is provided to both teaching and non-teaching staff.**

Retirement benefits as per rules of University of Delhi:

- **General Provident Fund allows Pension to employees after superannuation.**

- **Provident Fund Scheme is provided.**

- **Gratuity.**

- **National Pension Scheme.**

- Encashment of Earned Leave.

ICT Facilities

- The college has a technologically well-equipped and Wi-Fi-enabled campus.

- There are 45 ICT-enabled classrooms with laptops and projectors to facilitate the e-learning process and Four well-equipped computer labs for taking practical classes.

- Softwares: SmartProf, G Suite, braille and 'Jaws', Tally, R, Python, SPSS, Microsoft Office, TORA and others.

- Digital I-Cards.

Support & Recreational Facilities

- Subsidized canteen and Café Coffee Day outlet.

- Well-maintained and sanitized rest rooms.

- Gymnasium facility for staff.

Other benefits are provided as per the service rules stated by the University of Delhi in accordance with UGC guidelines.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

58

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

31

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

429

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective Performance Appraisal System in place

The features of the performance appraisal system of Teaching Staff are as follows:

a) The performance of each faculty member is assessed according to the Annual Self-Assessment for the Performance Based Appraisal System (PBAS).

b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) 2018 and CAS 2010.

c) The Institute accords appropriate weightage for the voluntary contributions of faculty members towards the duties and responsibilities assigned to them for college activities beyond academics, in their overall assessment.

d) The faculty members Fill Annual Performance Appraisal Report (APAR) as per CAS 2018.

e) The PBAS proforma filled by the Faculty is checked and verified by the Heads of the Departments, followed by the Principal, Admin Officer, and the IQAC Director.

f) Faculty members whose promotions are due are recommended based on their API score.

Non-Teaching Staff

All non-teaching staff are also assessed through annual confidential reports and Annual Performance Assessment Report (APAR) as per Delhi University Norms.

Staff members are assessed under different categories like Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Cooperation with superiors, subordinates, colleagues, students and public.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/online-forms/faculty
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college regularly conducts internal and external audits as required by the University of Delhi and the UGC. Internal audits are performed monthly, examining all necessary financial transactions such as income, expenses, bank reconciliation, tax deductions, and returns. If any objections or suggestions are raised, immediate action is taken to address them.

Once a year, an external auditor appointed by the university or governing body conducts an audit. The auditor reviews key areas such as student society funds, building and maintenance funds, and hostel funds. The external auditor's report is then submitted to the UGC.

The college maintains proper records of both internal and external audits, ensuring compliance with all regulations during the audit process.

S.No

Year of Audit

Date of Audit

External Auditor

Internal Auditor

1

2021-22

20th June 2021

G.Deep & Co.

G.S.Kholi & Co.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Audited%20Report%20-%20student%20fund%202020-21.pdf https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Audited%20Report%20-%20general%20fund%202020-21.pdf https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Audited%20Report%20-%20Building%20Fund%202020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs. 60,000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college provides a range of facilities and opportunities for students and stakeholders. It offers indoor and outdoor sports facilities, including a cricket field for day and night matches. The Sahibzada Ajit Singh Cricket Tournament attracts 20 clubs annually in December and January. To optimize resources, the college partnersfor corporate cricket competitions and fundraises by renting out its land.

The Girls Hostel accommodates 126 out-of-town female students in 42 rooms, with payment for room and board.

There is a P&S Bank branch within the campus to providebanking services.

For student convenience, the college has a well-stocked café, along with a nearby Cafe Coffee Day offering various beverages. The cafeteria serves affordable meals and sweets.

To meet photocopying needs, the college has outsourced a maintenance-paying photocopier outlet.

The college's international cell organized the Afghan Faculty Forum for Enrichment with Ball State University, generating $22,000 through existing resource utilization.

With a focus on expansion, the college aims to establish more MOUs and collaborations with overseas organizations, fostering knowledge exchange.

Additionally, the college offersadd-on courses in partnership with organizations like Weekendr, Bombay Stock Exchange Institute Ltd, and The Institute of Cost Accountants of India, enhancing student skills and generating revenues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

quality improvement strategies for teaching, learning, and research. To enhance teaching, research, and technology, the college has established a Research Committee to support faculty research projects and provide research skills. The Centre for Excellence offers Professors Development Programmes, empowering faculty members to upskill themselves. Incentive programs have encouraged faculty to undertake credible research, resulting in recognition and rewards. iPads provided to professors have fostered a tech-friendly campus environment. The college has approved innovative projects, promoting research and collaboration between faculty and students. An information centre has been established to promote digitization. Internal evaluations, attendance, and administrative processes are conducted online through the 'SmartProf' platform. Faculty members employ virtual presentations, case studies, and various assessment methods to align with the curriculum. A case study and question bank have been maintained. The college library operates a 'book bank' system, lending books to low-income students. The free Google Suite license facilitates online teaching. To empower students beyond the curriculum, the Centre of Professional Development offers add-on courses, and the Foreign Language Course Committee provides language certificate courses. Webinars, mental health sessions, mentorship programs, and student counselors support student well-being. These initiatives reflect the college's commitment to quality education, research, and holistic student development.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/iqac/objectivesfunctions
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college has prioritized the enhancement of digital infrastructure and research-oriented environment to improve the teaching-learning process and foster growth within the college community. Key developments include:

1. Digital and Infrastructure Upgrades: The college

established a modern Computer Laboratory and revamped its website to support ICT-based teaching and enable online admissions. The SmartProf app facilitates real-time internal assessments, attendance tracking, and e-notices. Faculty cubicles, an upgraded Information Center, and domain-based email for societies/departments were implemented. An ERP system manages student and faculty details, and conference/seminar rooms and staffrooms were upgraded. A modern girls' hostel was also established, and solar panels and improved campus routers were installed.

2. Research and Academic Development: The IQAC formed a research committee, conducted workshops, and provided funding for faculty research projects. These initiatives aimed to enhance faculty research and technical skills.

3. Local and Global Student Engagement: Efforts were made to increase alumni involvement through improved alumni database software. Collaborations with industry partners and the provision of add-on courses expanded industry engagement. Global relationships, including a partnership with Ball State University, were established. The college signed MOUs with the University of Melbourne and Ball State University, and offered certificate programs in German, French, and Japanese.

These initiatives reflect the IQAC's commitment to enhancing digital infrastructure, research capabilities, and student engagement, fostering a conducive learning environment.

File Description	Documents
Paste link for additional information	https://www.sggscc.ac.in/iqac/objectivesfunctions
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality	B. Any 3 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sggscc.ac.in/about/annualreport
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To ensure safe and fearless campus environment, college is under complete surveillance system via security cameras in all nooks of the college and the entry in college is strictly restricted to the authorized personnel.The installation of the complaint boxes in the college and the robust redressal mechanism addresses the sexual harassment and has led to ragging free campus. The college strives for creating gender just environment for learning. Girls Common Room provides the girls personal space for recreation and the girls hostel provides a safe in-house facility for the out-stationed students. The college has designated a counselor to handle the emotional, social and psychological needs of those who question gender. Teachers through faculty mentorship program guide and help students to unlearn patriarchal attitudes and make them comfortable with gender equitable environment.The college strictly follows equal pay policy and the female staff members hold significant administrative positions. The college encourages females to participate in sports and various cultural activities by reserving seats for them. Gatka, the holistic martial art along with self defense classes train girl's mind and body and make them competent in self defense. The women development cell of college regularly organizes gender sensitization workshops and

talks.

File Description	Documents
Annual gender sensitization action plan	http://sggscc.ac.in/gendersensitization
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sggscc.ac.in/uploads/naac-docs/7.1.1%20Additional%20Information.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus has an effective solid waste management program for collecting, segregating, recycling and disposing of materials. The college follows a comprehensive approach to conserve resources and minimize waste. College has placed E waste Collection bins and has installed Organic Waste Converter that decomposes segregated organic waste within the campus and hostel, in collaboration with E waste recyclers India . Sanitary Napkin Incinerator in the college addresses the problem of sanitary waste disposal. Under rain harvesting system soak pits have been constructed for discharging waste water and recharging ground water table. College motivates students, staff and visitors to practice the 3R's concept of waste management in their daily operations and move towards following a sustainable lifestyle. Under the initiatives like "UN led Green Nudges" and "Green Good Deeds" students were motivated to adopt environment friendly habits and green lifestyle. "Waste to Wonder"

encouraged students to develop tyre garden from waste tyres; "Air purifying plants" motivated students to develop vertical garden of air purifying plants by using discarded plastic bottles.To ensure community awareness and participation the college organizes drives on cleanliness and waste collection and encourages students to carry their own bottles, bags and lunch box during langar and minimize plastic usage.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SGGSCC strives to achieve an inclusive environment by respecting all diversities and making concerted efforts to propagate harmony. All diversities, be it difference in socioeconomic status, varied cultures or religion are respected. An evidence of this is the diversity of students admitted in the college. A large number of outstation students, belonging to different states and beliefs take admission in the college. We also have several international students from countries such as Syria, Nepal, Afghanistan and Nigeria. SGGSCC encourages a multilingual environment as it offers certificate courses in French, German and Japanese language. It also holds special Gurmukhi classes for students interested in learning the realms of the script. In fact, Amrit, the college magazine, has separate sections for Hindi, English and Punjabi. The College celebrates all major festivals of India with enthusiasm, along with National days which inculcates a spirit of harmony amongst students of diverse backgrounds. The college also provides financial aid to support students with disadvantaged backgrounds. SGGSCC takes steps to promote gender equality (Section 7.1.1) and provides appropriate disabled-friendly infrastructure.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In order to sensitize the students and employees to the constitutional obligations, SGGSCC observes all national days and other important days such as Independence day, Republic day, voters day, yoga day and others. The Political Science Wing conducted a Webinar on "Satark Bharat, Samriddh Bharat" on 3rd November 2020 to observe Vigilance Awareness Week. Politique, an online bi-monthly newsletter published by the Political science wing of Republic covers a whole range of refined articles on diverse topics covering national and international current events and legal amendments. Other events included POLIQUIZENDO , an online quiz, which made students about various issues such as gender equality, famous speeches of dignitaries etc. In order to commemorate 90 years of Martyrdom of our national icons on 23rd March, 2021 NSS organized four literary competitions along with an Online Plantation Drive with four projects namely: Project Vanikaran, Masqueradeco, Green Guru's Factopedia and Créateur. NSS and NCC honoured and paid tribute to the patriots by commemorating Martyrs Day and Vijay Mahotsav: Kargil Vijay Diwas, sensitizing students to the great sacrifices made for our country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Attachment%207.1.9%20AQAR%2020-21.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We at SGGSCC, actively celebrate and organize various activities on all national and international days of importance. Independence day and Republic day was celebrated with flag hoisting and oath taking ceremonies. The College also celebrates all major festivals be it Diwali, Baisakhi, Gurpurab or Christmas. These celebrations administer a feeling of oneness among all students. Moreover, students are educated about various cultural, historical and environmental agendas. Other days of importance such as Yoga Day, Teacher's Day, Martyr's Day, Gandhi Jayanti, Women's Day, International Day of Clean Air for Blue Skies, World Hindi Day, Rashtriya Swachhta Diwas were also celebrated. A one of its kind Virtual Film Festival, 'Hopping Sparrows Film Festival' was organized featuring five films based on the themes of Ecology, Wildlife Conservation, and Sustainable Lifestyle. Marking the celebration of Wildlife Week 2020, a campaign #WeForTheWild was carried out between 3-8 October 2020 to sensitize the society towards animal abuse. NSS SGGSCC took an initiative to conduct a Cleanliness Drive, along with Vigilance Awareness Week orchestrated from 27th October to 2nd November to marshal every section of the society towards embracing fair pursuits.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Digitisation

https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Digitisation.pdf

Best Practice 2: Green Initiatives

https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Green%20Practices.pdf

File Description	Documents
Best practices in the Institutional website	https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Digitisation.pdf
Any other relevant information	https://www.sggscc.ac.in/uploads/informationCentre/aqar2122/Green%20Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution envisions an egalitarian and just society where genuine equality of opportunities is enjoyed by all the citizens. We endeavor to create an inclusive space for learning and encourage students towards community engagement. Financial aid is provided to students from economically weaker sections of society. 18 scholarships and book banks also aid these students. Project Book a Plant and Project Kashti, run by Enactus are unique endeavors towards experiential learning, targeting

holistic development of selected rural areas. Project Sankalp 2.0 of Rotaract Club is imparting digital literacy to the underprivileged. In association with 'Teach India Mission', Club educates adults who could not attend school. Project Siyahi has six adult literacy centres equipped for digital learning. National Service Scheme (NSS) has a long association with Bal Sahyog; team members regularly visit orphans, conduct clothes, books, and funds' collection drives for them. NSS volunteers take remedial classes with government school students. Our faculty members, Prof. Kawal Gill and Dr. Satvinder Kaur are spreading financial literacy among workers and taking career guidance sessions for students. Under Unnat Bharat Abhiyan, Government of India, the college is working on developmental issues, customizing innovative solutions, and devising ways to implement measures in five adopted villages.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The industry-academia will be encouraged through collaborative arrangements. The college plans to offer more foreign language courses as per students' demand. The faculty shall be encouraged to engage in research activities and publish quality research in established/ UGC listed journals. The young faculty members are encouraged to enrol for Ph.D. programmes in recognized Universities. The IQAC plans to hold more hands-on training programs for non-teaching staff.The college is planning to collaborate with, 'the art of living' institution for the online webinars for YOGA and meditation. The college plans to create cubicles for faculty with Internet facility to encourage quality research and teaching. The college is planning to tie up with TPDDL for solar electricity to reduce dependence on conventional electricity and thereby conserve nature. The screening of forms for promotions of faculty members will also be pursued during the year. The filling up of administrative posts are planned to be pursued too. The participation of all stakeholders in making this a better institution is solicited though feedback mechanisms in place. The ALUMNI engagement will be enhanced though collaborative efforts.The college willinitiate process to iimplement National Educational Policy in academic year 2021-22.